



# Town of Merrimack, New Hampshire

6 Baboosic Lake Rd · Merrimack, NH 03054 · [www.merrimacknh.gov](http://www.merrimacknh.gov)

May 22, 2015

## REQUEST FOR BID REPLACE AIR CONDITIONING SYSTEM

Sealed bids will be received by the Town of Merrimack until 2:00PM on Friday, June 12, 2015 to replace the current air conditioning unit on the 2<sup>nd</sup> floor of the Fire Station with the following specifications and conditions.

Time and effort spent for bid preparation is the responsibility of the bidder. The act of submitting a bid is considered to be full acknowledgement that the bidder has inspected the sites and is familiar with the conditions. A mandatory walk through is scheduled for Wednesday, June 3, 2015 at 9:00am.

The work shall include:

- Removal and disposal of the existing AC system, including air handler, condenser, distribution ductwork from attic and all associated piping and wiring.
- Install one ADP model #BVRMC4648S4N3 R410A 13 SEER 4 Ton hydro air handler located in the attic to cool main living area and training room on two zones.
- Install one ADP model #BVRMB9637S4N3 R410A 13 SEER 3Ton hydro air handler located in attic to cool Captain's Office and bedroom areas on two zones.
- Install one Rheem model #RA1348AC1NB 13SEER 4 Ton outside condenser on preformed pad and connected to 4 Ton 2<sup>nd</sup> floor air handler.
- Install one Rheem model #RA1336AC1NB 13 SEER 3 ton outside condenser on preformed pad and connected to 3 Ton, 2<sup>nd</sup> floor air handler.
- Condensers shall be installed on the south side of the building. If the outside wall is used to run line sets or wiring, it shall be concealed in an aesthetically pleasing "slim duct" type product designed for the purpose.
- Install all necessary ductwork, piping, drains, and controls to complete the cooling of the 2<sup>nd</sup> floor with 4 zones. Installation to be completed in accordance with attached CAD drawing.
  - Contractor can utilize existing ceiling penetrations whenever possible which are from the removal of the existing system.
  - Any holes or penetrations in the 2<sup>nd</sup> floor ceiling not utilized for the new systems will be the responsibility of the Town to patch.

- Wiring of the system is the responsibility of the AC Contractor and will be completed by a licensed electrician. Permits are required, however all fees are waived.
- All work shall be performed to state and local codes.
- Start up and testing of operation upon completion.

The bid shall exclude state and federal taxes not applicable to municipalities. The bid price shall be quoted F.O.B. Town of Merrimack, Fire Department, 461 Daniel Webster Highway, Merrimack, NH and shall include all labor and materials that are required for a complete installation, including removal of related debris.

The contractor will be required to provide an insurance certificate confirming the following insurance coverage: worker's compensation insurance as required by the State of New Hampshire; broad-form comprehensive general liability insurance in an amount no less than \$1,000,000 combined single limit per occurrence; and motor vehicle insurance to include bodily injury, property damage, uninsured motorist, and employer's non-ownership coverage in an amount no less than \$1,000,000 combined single limit per occurrence. The Town of Merrimack shall be named as an additional insured on all policies.

The contractor must also agree in writing to indemnify the Town of Merrimack from any and all liability, loss or damage, including but not limited to bodily injury, illness, death, or property damage, which the Town becomes legally obligated to pay as a result of claims, demands, costs, or judgment against the Town arising out of the contractor's actions or omissions relating to this project.

The Town's evaluation of the bidder's experience and reputation will include discussions with current users. Therefore, bidders shall identify on the Bid Form three customers for whom comparable repairs have been completed within the last five years.

The Town reserves the right to reject any or all bids, to waive irregularities in the bids, and to accept the bid which best serves the interest of the Town.

Two copies of the bid must be sealed and marked "Bid on Air Conditioning Unit –Fire Station" and be delivered to the Town of Merrimack Finance Department, 6 Baboosic Lake Rd, Merrimack, NH 03054 by the time specified above when they will be read aloud.

It is the bidder's responsibility to confirm the bid is received by the Finance Department by the date and time specified.

The Town of Merrimack's Purchasing Policy is available on the Town's website: [http://www.merrimacknh.gov/town/departments/finance/bid\\_opportunities](http://www.merrimacknh.gov/town/departments/finance/bid_opportunities); a copy may be obtained by contacting the Purchasing Agent.

For additional information call Xenia Simpson, Purchasing Agent, at [xsimpson@merrimacknh.gov](mailto:xsimpson@merrimacknh.gov) or (603) 424-7075





## TOWN OF MERRIMACK, NEW HAMPSHIRE

FINANCE DEPARTMENT  
6 Baboosic Lake Road  
Merrimack, NH 03054

Tel: 603-424-7075  
Fax: 603-424-0516

### Replace Air Conditioning at Fire Station Bid Form

*Due by 2:00PM on Friday, June 12, 2015*

Replace current air conditioning unit at Fire Station

According to the Town's Bid specifications \$ \_\_\_\_\_

The Mandatory Walk through was attended by a representative of this bidder: Yes \_\_\_\_\_ No \_\_\_\_\_

A separate sheet is attached listing all materials needed to complete the installation: Yes \_\_\_\_\_ No \_\_\_\_\_

Work shall be completed within \_\_\_\_\_ days of receipt of related purchase order.

The above bid is provided in accordance with the Town's bid invitation dated May 22, 2015, except as indicated below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bidder: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Phone No: \_\_\_\_\_ Fax No: \_\_\_\_\_  
Authorized Signature: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

**Bidder:** \_\_\_\_\_

**List of References:**

Project: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_

Contact: \_\_\_\_\_

Project: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_

Contact: \_\_\_\_\_

Project: \_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

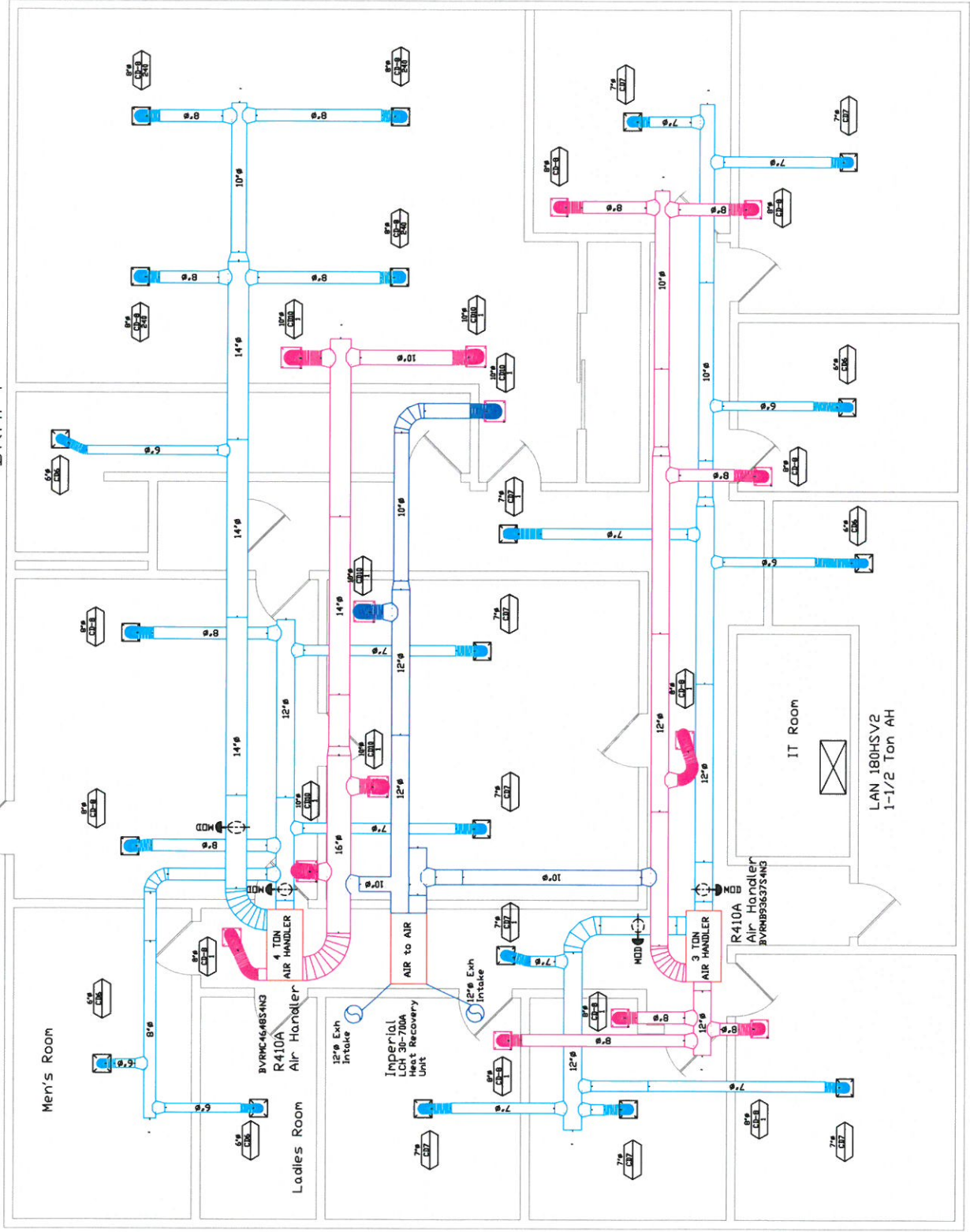
City, State, Zip Code: \_\_\_\_\_

Phone No: \_\_\_\_\_

Contact: \_\_\_\_\_

MERRIMACK FIRE DEPARTMENT FOR REFERENCE ONLY  
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